

EFFECTIVE

January 1, 2023.

Subject(s)**Administrative Policy Human Resources (HR) 263-03, Overtime Youth Facilities**

This policy changes the way in which overtime is equalized. Rather than equalizing overtime by opportunities, overtime will now be equalized by hours. Other clarifying language was also added.

Reason: New policy item for youth facilities.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Added Items ...

[APR 263-03](#)